

Heritage Glen Townhome Association  
P.O. Box 5233  
Hopkins, Minnesota 55343  
(952) 238-1121

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October 5, 2020

Dear Heritage Glen Townhome Association Member(s):

An Annual Meeting for all of the members of the Heritage Glen Townhome Association will be held Tuesday, October 27, 2020 at **6:30 p.m.** The meeting will be at the Guardian Angel Catholic Church.

Due to the current Pandemic and a concern for the safety of all homeowners it is required you RSVP if you will be attending in person.  
If you are not able to attend in person but would like to attend via Zoom please let us know so the call in number can be provided to you.

Attached is the agenda for this meeting.

**MOST IMPORTANT !!!**. There will be an election for three open positions on the Heritage Glen Townhome Board of Directors. If you are interested in serving on the Board, please complete the volunteer form and mail to: Personal Touch Property Management at P.O. Box 5233, Hopkins MN 55343. If you are interested in serving on one or more of our committees please contact one of the following:

Architectural Control Committee Julie Wright (651) 501-1037

Maintenance Committee Jim Jacobs (651) 731-0764

Social Committee Louise Jacobs (651) 731-0764

We hope more of you are interested in serving as it will give you an opportunity to have your input in future decision making.

The Bylaws require the presence of ten percent (10%) of the membership for a quorum. If you are unable to attend this meeting, a proxy form is attached. Please fill in the name of a homeowner you wish to represent you at the meeting, sign your name and address on the bottom. Please mail your proxy to Personal Touch Property Management PO Box 5233, Hopkins, MN 55343.

On Behalf of the  
Heritage Glen  
Board of Directors  
Personal Touch Property Management